County of Los Angeles

ECONOMIC DEVELOPMENT POLICY COMMITTEE MEETING

DATE: Thursday, April 7, 2022
TIME: 9:00 a.m.

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.
TO PARTICIPATE IN THE MEETING CALL TELECONFERENCE NUMBER:
tel:+1-323-776-6996, **access code: 918 840 874#**
Link to Microsoft Teams meeting:
Join Virtual Meeting Here

AGENDA

Members of the Public may address the Economic Development Policy Committee on any agenda item by submitting awritten request prior to the meeting. Two (2) minutes are allowed per person in total for each item.

1. CALL TO ORDER

2. GENERAL PUBLIC COMMENT

3. PRESENTATION/DISCUSSION ITEM(S):

A. Legislative Update
- Traci Kawaguchi, CEO Legislative Affairs and Intergovernmental Relations

B. Tackling Workforce Shortages in Behavioral Health: A High Road Approach
- Amber Roth, Executive Director, Worker Education and Resource Center

C. Business Technical Assistance Program - RFP
- Isidro Villanueva, Economic & Workforce Development

D. Board Letter – AJCC Contracts and Delegated Authority for Workforce and Economic Development Initiatives
- Kelly LoBianco, Executive Director, Economic & Workforce Development

4. PUBLIC COMMENT

5. STANDING ITEMS

A. Progress on American Rescue Plan Act Program Implementation and Outcomes

B. Economic Development Optimization: New Department Transition

C. Poverty Alleviation Initiative

6. ADJOURNMENT

Los Angeles County Economic Development Objectives:

- Attract, develop and retain businesses that provide quality jobs in high growth industries
- Increase employment opportunities by improving workforce development skills and employer partnerships
- Invest in infrastructure needs to improve and maintain competitiveness of LA County Region
- Coordinate across multiple County agencies to ensure that services to workers, businesses and entrepreneurs are coordinated and streamlined to facilitate a “no wrong door approach” to serving our constituents
- Work to balance jobs with housing

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE ECONOMIC DEVELOPMENT POLICY COMMITTEE AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

DKELLEHER@CEO.LACOUNTY.GOV

Tackling Workforce shortages in Behavioral Health: A High Road Approach

Economic Development and Policy Committee

April 7, 2022

Overview

- Introductions
- Challenge
- WERC Behavioral Health Services Labor Market Analysis & Report
- WERC Behavioral Health Pre-Employment Pilot/HRTP
- Questions & Discussion

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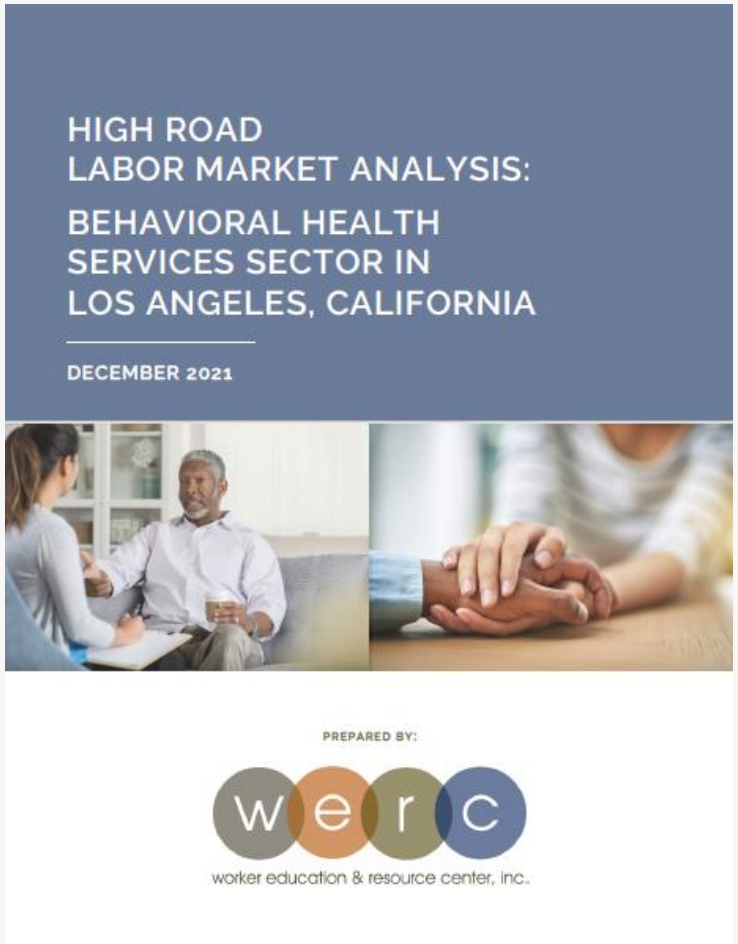
worker education & resource center, inc.

Tackling Workforce Shortage Challenges

- Critical Behavioral Health Service worker shortages impacting health outcomes, while workers with barriers – and lived expertise – remain disconnected from these jobs
- Increase demand for behavioral health services
- Disrupts continuity of services
- Negatively impacts health outcomes

WERC BHS Labor Market Analysis & Report



- **Study:** WERC conducted over 180 surveys/interviews in LA (Aug-Nov 2021) – both employer & worker voices (High Road)

- **Goals:** Deeper dive, entry-level positions
  (1) Specific shortages/employer needs
  (2) Job quality
  (3) Capacity-building priorities
  (4) Supporting worker success/advancement

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Addressing the Problem:

- **Wages a Recruiting/Retention Challenge**
- **Need for career advancement support**
- **Employer commitment and partnerships are key**
- **Employer capacity training**
- **Workforce training programs must have wraparound services**

"More leeway for staff to take trainings that count towards service time."
-Worker Voice

"Increasing the competitive wages paid to entry-level behavioral health jobs would make these positions more desirable and rewarding."
-Employer Voice

WERC BHS Pre-Employment Pilot/High Road Training Partnership

- Purpose/Need
- Partners
- Status Update
- Call to Action

Pilot Purpose

- **Critical worker shortages & urgent health needs unmet**
- **Focus: Case Manager & Residential Aide positions**
- **Pilot phases:**
  1. Foundational skills for behavioral health services
  2. Position-specific training
  3. Employment Retention Support/Case management

Pilot Partners

Employer Partners

Funding Partners

PROJECT 180

health RIGHT 360

TOGETHER TOWARD HEALTH

EXODUS RECOVERY

The pathway to freedom begins with you.

COUNTY OF LOS ANGELES CALIFORNIA

Training Program Design

Phase 1

4 Weeks

In-person training

Foundation Setting

Phase 2

4 Weeks

Hybrid learning

In-person training +
Online learning

Position specific

Phase 3

First 3 Months
On-the-Job

(Biweekly)

Virtual Learning
+

Onsite job coaching
& Case Management

HRTP Pilot Roles & Responsibilities

WERC

- Program design & implementation
- Recruit, screen & select participants
- Workforce training
- Case management – whole person
- Orientation for hiring managers, mentors & supervisors
- Supervisor Mentorship/Coaching (3 sessions)
- Program & training evaluation activities/sharing throughout

Employer Partners

- Allocate jobs/vacancies
- Interview participants
- Provide job offers to qualified participants
- PTO for participants to attend 2-hour WERC trainings biweekly for first 90 days OTJ
- Identify hiring managers, supervisors, mentors – attend orientation and training
- Participate in ongoing learning/evaluation
- Notifying WERC of any worker challenges – strive to remedy when possible

Program Updates

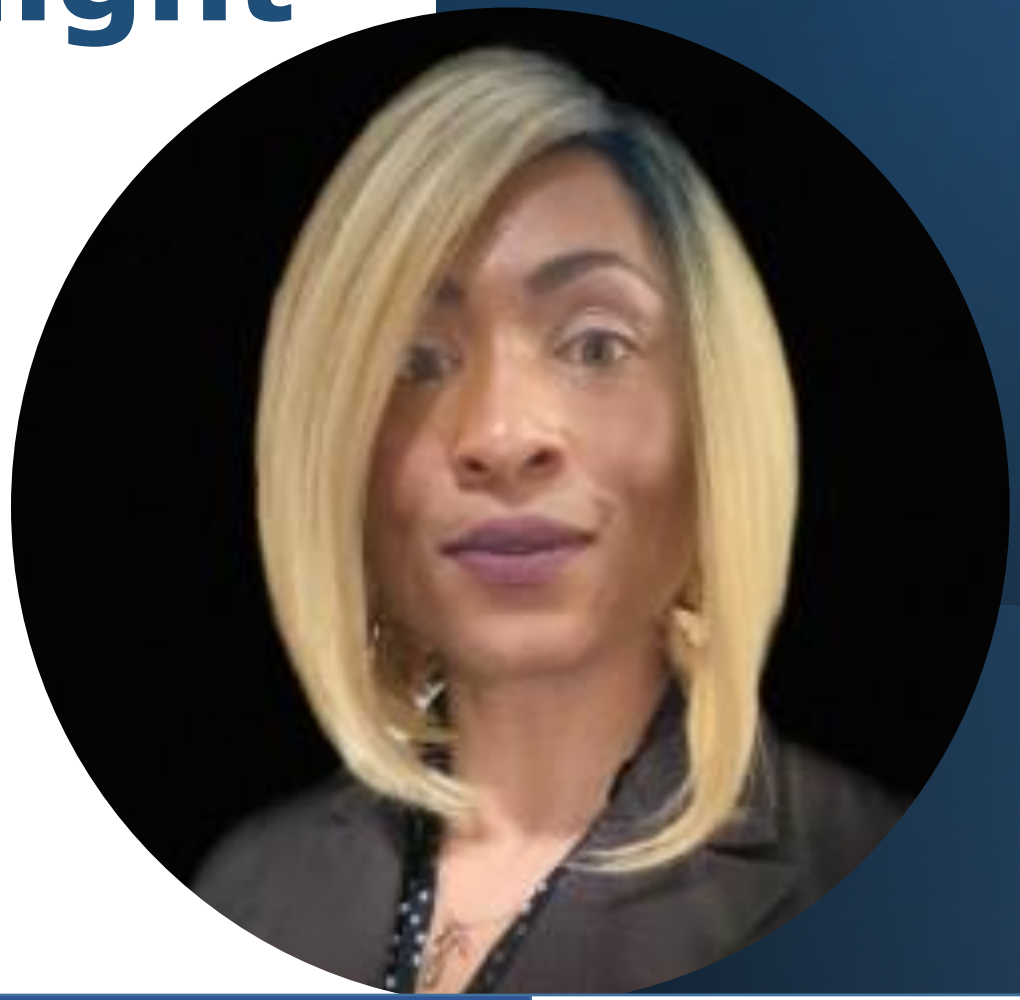
- Recruited: 53
- Interviewed: 17
- Selected for Training: 28
  - 22 participants showed up
    - 15 participants for Case Manager
    - 7 participants for Residential Aide
- Cohort Size: 22
- Applied for Job: 22\Interviewed: 17
- Job Offers (pending clearances/start dates): 11

"Overall, this is honestly a well thought out and planned training course. I have learned more in this class than I could have in a college training course, and I appreciate the ability to navigate the program. It is easy and concise."

Important Learning Lessons

- Employers must be at the table and committed to the project
- Explore transitioning program to non-traditional apprenticeship
- Advocacy and changes needed around decreasing hiring barriers
- Create two separate programs (Case Management & Residential Aides)
- Incorporate additional behavioral health support for the participants (i.e. Healing Circles)

Participant Spotlight



La Keshia
Residential Aide

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Call to Action

1. **Invest in expanding WERC's Behavioral Health Services Pre-Employment Program (Public Sector, Private Sector)**
   - Incentivize Community Based Organization employers to participate & set-aside jobs
   - Facilitate connections to research partners for learning/evaluation/sharing

2. **Invest in Behavioral Health Services Pre-Apprenticeship/Apprenticeship Pilots**
   - WERC's registered Community Health Worker Apprenticeship
     Incentivize CBOs to participate as employer partners with set-aside jobs

3. **Invest in reducing hiring barriers to expand the peer workforce**

Questions and Discussion

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Lay Off Aversion (Business Technical Assistance)

WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES

What Is Layoff Aversion?

According to the Law

§ 682.320 What is layoff aversion, and what are appropriate layoff aversion strategies and activities?

Layoff aversion consists of strategies and activities, including those provided in paragraph (b) of this section and §§ 682.330 and 682.340, to prevent or minimize the duration of unemployment resulting from layoffs.

What Is Layoff Aversion?

Identify businesses in distress:

financial, managerial, locational and/or operational – that could result in a layoff or layoffs.

Outreach efforts to those businesses, conduct assessments, provide direct services and facilitate linkages (referrals) to appropriate local partners

What Services Happen?

Legal reference → WIOA sec. 134(d)(1)(A)(ix)(II)(cc)

Key services include:

- Referral to industry/trade groups
- Assistance with permitting
- Available tax incentives
- Basic project management assistance
- Site relocation
- Cost containment analysis and recs
- This includes programs such as Incumbent Worker Training, CA's Work Sharing Program, On-the-Job Training, and more.
- Accessing new sources of capital (e.g. loans and grants)
- Referrals to other County departments
- Referrals to other WIOA-funded programs

Are there types of businesses to target?

…Technical assistance to distressed businesses of *any* size.

BTA Flow Deliverables

1. ***Outreach***
2. ***Assessment***
3. ***Action Plan***
4. ***Services provided***
5. ***Avert Layoffs***
6. ***Referrals to County AJCCs or other applicable partners***

Geographical Approach

- Based around LA County's local workforce area boundaries (there are 7 local workforce areas with LA City and LA County being the biggest).
- This is essentially a single contract broken up into 4 contracts to cover L.A. County's workforce area.

Sub-Regional Approach

Contract Areas

Service Area 1:

1. Antelope Valley Comprehensive AJCC
2. Santa Clarita Valley AJCC
3. Northeast San Fernando Valley AJCC

Service Area 2:

1. East Los Angeles/West San Gabriel Valley Comprehensive AJCC
2. Southeast Comprehensive AJCC

Service Area 3:

1. Pomona Valley Comprehensive AJCC
2. East San Gabriel Valley Comprehensive AJCC
3. Rio Hondo Comprehensive AJCC

Service Area 4:

1. South Los Angeles AJCC
2. West Los Angeles AJCC
3. Rancho Dominguez Comprehensive AJCC

Additional Performance Items

Per Contract

- Businesses and outcomes *must be* entered into CalJOBS (Businesses data remains confidential).
  - County and contractor staff will have access only.
- Monthly check-in meetings with LA County
- Monthly summary reports of work completed that month. Includes:
  - Success stories for each service area for that month
  - Summary of trends seen “on the ground”

May 3, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVAL TO EXECUTE SOLE SOURCE CONTRACTS WITH AMERICA'S JOB CENTERS OF CALIFORNIA PROVIDERS AND EXTEND DELEGATED AUTHORITY FOR SPECIFIED WORKFORCE AND ECONOMIC DEVELOPMENT INITIATIVES

(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

On October 28, 2021, County of Los Angeles (County) Workforce Development, Aging and Community Services (WDACS) provided advance notice of its intent to enter into sole source contracts with existing America's Job Centers of California (AJCCs) operators (Attachment A) for an additional year to continue providing workforce development program services to County constituents through June 30, 2023. During the extension period, WDACS will issue a competitive solicitation to procure new AJCC providers beginning July 1, 2023. WDACS also seeks to extend and expand existing delegated authority to enable WDACS to award subawards of up to $250,000 and increase the limit to $300,000 to expedite program innovations and professional services related to workforce and economic development and strategic training initiatives.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Delegate authority to the Acting Director of WDACS, or designee, to enter into sole source contracts, after approval as to form by County Counsel, with existing AJCC operators for the approximate amounts listed in Attachment A, for one (1) twelve (12) month period effective July 1, 2022 through June 30, 2023. WDACS shall provide written confirmation to the Board and CEO within ten (10) working days of this action;

2. Delegate authority to the Acting Director of WDACS, or designee, to amend agreements with the AJCC operators listed on Attachment A as follows: 1) add new, relevant, or updated federal, state and/or county subaward terms; and 2) increase the Maximum Contract Sum that may exceed 10% based on the availability of funding, and/or based on subrecipient's performance provided that: (a) the total allocation does not exceed available funding, and (b) WDACS obtains County Counsel approval as to form of the amendment prior to any such

amendments. WDACS shall provide written confirmation to the Board and CEO within thirty (30) working days of completing these actions;

3. Delegate authority to the Acting Director of WDACS, or designee, to accept new or additional funds for workforce services from sources including, but not limited to the California Employment Development Department (EDD). WDACS shall provide written confirmation to the Board and CEO within ten (10) working days of acceptance; and

4. Extend through June 30, 2027 the existing authority delegated to the WDACS Acting Director, or designee, to award and execute subawards and amendments and increase it from $250,000 to up to $300,000, approved as to form by County Counsel, for strategic training initiatives for in-demand occupations in high-growth industry sectors, for workforce program innovations and professional administrative services, extend the authority to community outreach, marketing and technical assistance, and transfer the authority to include specific economic development programs up to $300,000 previously delegated to the Los Angeles County Development Authority (LACDA) for projects utilizing funds from the Renovate Program, Catalytic Fund, or Manufacturing Revolving Loan Fund, provided that County Counsel approves any awards as to form and WDACS notifies the Board and the CEO, in writing, within ten (10) working days of award.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The AJCC system serves as the federally mandated, all-inclusive access point to employment and training programs aimed at providing demand-driven skills attainment and career pathway opportunities, especially for individuals with barriers to employment. The system and its existing service providers have been instrumental in placing thousands of individuals in employment and training programs throughout the County. WDACS contracts with eight (8) agencies to operate nineteen (19) AJCCs and Affiliates. The services provided through the AJCC system have been especially critical for those who became unemployed during the pandemic and those who needed the support to transition into jobs that pose less risk to their health and safety.

WDACS seeks to execute these sole source contracts to extend the current AJCC system to ensure there is no disruption of workforce program services given the challenge of completing a robust competitive procurement during the ongoing COVID-19 pandemic and the ongoing transition to two (2) new County departments. Additionally, two (2) reviews of the current AJCC system were recently completed to ensure the AJCCs are well-positioned to continue meeting the needs of employers and businesses, given the changing economic and employment landscape. Conducting the procurement of the AJCC system next Fiscal Year will enable the development of a Request for Proposal (RFP) that allows time for solicitation and receipt of stakeholder input, as well as enhancements based on the AJCC system reviews and stakeholder input received. WDACS will competitively procure new providers for subawards beginning July 1, 2023.

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On June 9, 2015, WDACS received delegated authority from your Board to enter into contracts of up to $250,000 for strategic training initiatives for in-demand occupations in high-growth industry sectors. Further, on June 13, 2017, WDACS received an extension of this delegated authority through June 30, 2022, which was expanded to also include workforce program innovations and professional administrative services related to workforce development, in addition to strategic training initiatives. WDACS seeks an extension of this authority through June 30, 2027 and requests that it be expanded to include authority to award and execute subawards and amendments and increase the limit from $250,000 to not exceed $300,000, include community outreach, marketing and technical assistance to support these initiatives and programs, and apply to contracts related to specific economic development programs and initiatives, in light of the recent transfer of programs and projects from LACDA, and the establishment of the new Economic and Workforce Development department, which will launch in summer 2022. The increase from $250,000 to $300,000 matches the authority and guidelines for the Renovate program, Catalytic Development fund projects, and Manufacturing Revolving Loan Fund approved most recently in September 2021 for LACDA. All these programs and projects transferred from LACDA to WDACS in January 2022 as part of the development of the new Economic and Workforce Development department. WDACS, and ultimately the new department, require the same authority to appropriately administer the programs.

To successfully implement innovative workforce programs, Board initiatives and economic development programs, WDACS partners with a wide range of entities, including community colleges, adult schools, social enterprises, labor organizations, and economic development organizations. Establishing partnerships enables WDACS to harness the specialized expertise of our region's collective network of workforce stakeholders to deliver tailored workforce services that meet the needs of jobseekers, including populations with barriers to unemployment, such as individuals exiting the criminal justice system, disconnected youth, and low-income individuals. This delegated authority will continue to support implementation of innovative workforce and economic development initiatives that target populations with the greatest barriers to employment in the County and will allow WDACS to continually adapt its business-driven services in response to a constantly changing economic climate.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions support Countywide Strategic Plan Goal 1: Make Investments that Transform Live by continuing to support job readiness and increasing employment opportunities; and Strategic Plan Goal 2: Foster Vibrant and Resilient Communities, in particular Strategy II.1 Drive Economic and Workforce Development in the County, by ensuring continuation of the provision of workforce development programs to provide career pathways for high-needs, priority populations and to continue supporting the labor needs of the County's high-growth industry sectors.

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FISCAL IMPACT/FINANCING

The AJCCs are funded through various workforce program funds. The Adult portion of the program is financed through a combination of Workforce Innovation and Opportunity Act (WIOA) funds, which includes the Adult, Dislocated Worker and Rapid Response, Veterans programs, Net County Cost (NCC) funds and Probation funds. The Youth@Work portion of the program is financed through a combination of WIOA funding for Out-of-School Youth (ages 16-24), and for In-School Youth (ages 14-24) through NCC, Los Angeles County Department of Public Social Services Temporary Assistance for Needy Families (TANF) funds, and Probation funds.

Program funds that are federally funded have been assigned a Catalogue of Federal Domestic Assistance (CFDA) program numbers as follows:

- WIOA Adult funds (includes Veterans): 17.258, Federal grantor is Department of Labor (DOL)
- WIOA Dislocated Worker funds (includes Veterans and Rapid Response): 17.278; Federal grantor is DOL
- WIOA Youth funds; 17.259; Federal grantor is DOL
- TANF funds: 95.558; Federal grantor is Health and Human Services

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On July 27, 2021, the EDD advised WDACS the best option for extending AJCC services is to execute sole source contracts with current AJCC operators. It is in the best interests of the County to approve the sole source contracts with existing AJCCs operators under the provision of public exigency and in compliance with Title 20 Code of Federal Regulations Section 678.610, which details the rules of a sole source under WIOA. WDACS has completed and CEO has approved the Sole Source Checklist and justification (Attachment B).

On September 15, 2021, the Board of Supervisors, in its capacity as the Board of Commissioners for the LACDA, approved delegated authority and adopted guidelines to allow the Executive Director of LACDA to approve certain economic development projects and execute agreements up to $300,000. These projects were those administered by the former Economic Development Unit of LACDA. On January 18, 2022, LACDA's Economic Development Unit, and related programs and projects, transferred to WDACS as part of the development of a new Economic and Workforce Development department.

CONTRACTING PROCESS

The AJCC system was competitively procured in 2016 through an RFP process. The notification of the release was advertised in the Los Angeles Times, Los Angeles Daily News, San Gabriel Valley Tribune, Hoy, Long Beach Press Telegram, Antelope Valley Press, Torrance Daily Breeze, and the Los Angeles Sentinel. The RFP was also posted on the Internal Services Department Office of Small Business website, and information

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on the RFP was sent to approximately 500 vendors in the WDACS solicitation database. The RFP was open for a period of ninety (90) days to allow ample time for potential proposers to prepare thorough responses that would result in WDACS obtaining the most qualified subrecipients.

Upon your Board's approval, WDACS will enter into sole source contracts with the eight (8) agencies listed in Attachment A, though June 30, 2023. During this time, WDACS will competitively procure new providers for contracts beginning July 1, 2023.

MONITORING REQUIREMENT

Fiscal, programmatic, and administrative monitoring of WIOA and Youth@Work program subrecipients is conducted annually to ensure contract compliance. Fiscal, program, and administrative monitoring is overseen by WDACS' Contract Compliance Division which will contract with either the Los Angeles County Auditor-Controller or a CPA firm procured through the Auditor-Controller's Master Agreement to conduct the monitoring on behalf of WDACS.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow for the continued provision of workforce development services to County residents and businesses during this critical phase of the pandemic, will allow additional time to prepare for a solicitation for new service providers, and will allow for an adequate review of workforce development system improvement recommendations. Furthermore, the recommended actions will provide additional time necessary to accommodate the creation of a new economic and workforce development department, which will assume responsibility for leadership and oversight of the AJCC system.

CONCLUSION

Should you have any questions, you may contact me directly, or your staff may contact Mr. Kevin Anderson, Special Assistant, at kanderson@wdacs.lacounty.gov.

Respectfully Submitted,

Otto Solórzano
Acting Director

OS:PG:CD:MY:JD
Enclosures

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c: Chief Executive Office
Executive Office, Board of Supervisors
County Counsel
Supervising Administrator

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County of Los Angeles
Workforce Development, Aging and Community Services
America's Job Centers of California
FY 22-23 Funding Recommendation

	Agency Name	Service Region	Funding Amount
1	AYE Catholic Charities	East LA-West San Gabriel Valley	4,748,000
2	AYE Catholic Charities	South Los Angeles	2,055,000
3	City of Los Angeles	Northeast San Fernando Valley	813,000
4	Community Career Development	Rancho Dominguez	4,605,000
5	Goodwill Industries of Southern CA	East San Gabriel Valley	4,160,000
6	Goodwill Industries of Southern CA	Santa Clarita	1,543,000
7	Hub Cities Consortium	Southeast Los Angeles	4,848,000
8	JVS So-Cal	Antelope Valley	4,837,000
9	JVS So-Cal	West Los Angeles	1,873,000
10	JVS So-Cal	Veterans (Countywide)	1,369,000
11	Managed Career Solutions	Pomona Valley	5,044,000
12	SASSFA	Rio Hondo	4,517,000
Total			**40,412,000**

Attachment B

Sole Source Justification
America's Job Centers of California Providers

Workforce Development, Aging and Community Services (WDACS) intends to enter into sole source contracts with existing America's Job Centers of California (AJCCs) providers effective July 1, 2022 through June 30, 2023. The AJCC system, which includes nineteen (19) AJCCs and Affiliates, serves as the federally mandated all-inclusive access point for employment and training programs aimed at providing demand-driven skills attainment and career pathway opportunities through high-road training programs, especially for individuals with barriers to employment. The services provided through the AJCCs have been especially critical for those who became unemployed during the pandemic and those who needed the support to transition into jobs that pose less risk to their health and safety.

WDACS seeks to execute sole source contracts to extend the current AJCC system given the challenge of completing a robust competitive procurement during the ongoing COVID-19 pandemic, the ongoing transition to two (2) new County departments, as well as incorporating recommendations of two (2) separate reviews of the current workforce system. During the extension period, WDACS will competitively procure new providers for contracts beginning July 1, 2023.

The AJCC system was competitively procured through an RFP process in 2016. On July 27, 2021, the California Economic Development Department advised WDACS the best option for extending AJCC services is to execute sole source contracts with current AJCC operators. It is in the best interests of the County to approve the sole source contracts with existing AJCCs operators under the provision of public exigency and in compliance with Title 20 Code of Federal Regulations Section 678.610, which details the rules of a sole source under the federal Workforce Innovation and Opportunity Act.

Extending the existing contracts will allow for the continued provision of workforce development services to County residents and businesses during this critical phase of the pandemic, will allow additional time to prepare for a solicitation for new service providers, and will allow for an adequate review of workforce system improvement recommendations.

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SOLE SOURCE CHECKLIST DRAFT

Department Name: WDACS

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: June 13, 2017

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS **Identify applicable justification and provide documentation for each checked item.**
☐	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist* ."
☐	➢ Compliance with applicable statutory and/or regulatory provisions.
☐	➢ Compliance with State and/or federal programmatic requirements.
☐	➢ Services provided by other public or County-related entities.
☐	➢ Services are needed to address an emergent or related time-sensitive need.
☐	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
☐	➢ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
✔	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
☐	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/ system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
☐	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
☐	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
☐	➢ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Chief Executive Office

Date

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter ☐ Board Memo ☐ Other

CLUSTER AGENDA REVIEW DATE	4/7/2022
BOARD MEETING DATE	5/3/2022
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th
DEPARTMENT(S)	Workforce Development, Aging and Community Services (WDACS)
SUBJECT	WDACS seeks approval of one-year sole source contracts with existing America's Job Centers of California (AJCC) operators to extend workforce development services for County residents through June 30, 2023, while the County completes a competitive solicitation to procure new AJCC providers. In addition, WDACS seeks to extend and expand existing delegated authority to enable WDACS to award subawards of up to $250,000 and increase the limit to $300,000 to expedite program innovations and professional services related to workforce and economic development initiatives.
PROGRAM	Workforce and Economic Development Programs
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No
SOLE SOURCE CONTRACT	☒ Yes ☐ No If Yes, please explain why: WDACS recommends the one-year extension of current AJCC providers via sole source contracts due to the challenge of completing a robust competitive procurement during the ongoing pandemic, the current transition to two County departments, and to incorporate into the Request for Proposal findings from two separate reviews of the County's AJCC system, as well as other stakeholder input.
DEADLINES/ TIME CONSTRAINTS	Current AJCC contracts expire June 30, 2022, and existing delegated authority for workforce program innovations and professional administrative services expires on June 30, 2022.
COST & FUNDING	Total cost: $40,412,000 Funding source: Workforce Innovation and Opportunities Act (WIOA) and Temporary Assistance for Needy Families (TANF), Net County Costs and funding from the Probation Department. TERMS (if applicable): Sole Source extension is for a one (1) year period, beginning July 1, 2022 through June 30, 2023. Delegated authority is for a period of five (5) years beginning July 1, 2022 through June 30, 2027.
PURPOSE OF REQUEST	WDACS seeks to execute sole source contracts with its AJCC operators for one year given the reasons highlighted above under "Sole Source Contract." WDACS has existing delegated authority to award and execute subawards of up to $250,000 for workforce development program innovations and professional services. WDACS would like to expand that authority to $300,000, include marketing, community outreach, and technical assistance, and obtain the same authority for economic development programs recently transferred from the Los Angeles County Development Authority. WDACS is requesting this authority through June 30, 2027, to enable the new Economic and Workforce Development Department to quickly and nimbly launch new programs.
BACKGROUND	Background and/or issues that preceded the recommendations in this request are as follows: EDD advised WDACS the best option for extending AJCC services would be to execute sole source contracts with current AJCC operators consistent with applicable regulations.
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No AJCCs provide employment services for system-involved youth, justice-involved individuals, and individuals experiencing homelessness, thereby supporting the Board's Child Protection, Care First Jails Last, and Homeless Initiative priorities.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Kevin Anderson, Special Assistant, (213) 738-2593, kanderson@wdacs.lacounty.gov

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